



The Florida Metropolitan Planning Organization Advisory Council

*Mayor Susan Haynie
Chairperson*

MEMORANDUM

DATE: March 1, 2016

TO: MPOAC Governing Board & Staff Directors

FROM: Carl Mikyska, Executive Director 

SUBJECT: Upcoming April 28, 2016 MPOAC Meetings

The next meeting of the MPOAC is scheduled for **Thursday, April 28, 2016** at **MetroPlan Orlando, 250 South Orange Avenue, Suite 200, Orlando, Florida 32801**. Directions and parking information are attached.

The Staff Directors' Advisory Committee will meet from 12:00 p.m. until 2:30 p.m. For your convenience, MetroPlan Orlando will have an assortment of box lunches (sandwiches, salads and beverages) available at a cost of \$10. The Governing Board will meet from 3:00 p.m. until 5:30 p.m. Refreshments for the Governing Board meeting are being provided by MetroPlan Orlando.

A block of rooms has been reserved at the **Crowne Plaza Orlando Downtown, 304 West Colonial Drive, Orlando, Florida 32801** at the rate of \$119.00 plus tax for the nights of April 27 and 28. To get this special rate, please call **1-888-295-7563** to make reservations and indicate that you are with the MPOAC Room Block. **The deadline to make reservations is Sunday, March 27, 2016.**

An agenda package will be mailed out in advance of the meetings. Should you have any questions please call me at (850) 414-4062 or Brigitte Messina at (850) 414-4037. If you need any local advice regarding the Orlando area, please call Lena Tolliver at (407) 481-5672 extension 307.

CM/bm