

**Florida Metropolitan Planning Organization Advisory Council  
Meeting of the MPOAC Staff Directors' Advisory Committee  
June 1, 2017  
Hillsborough County Center, Tampa FL  
Final Meeting Minutes**

**STAFF DIRECTORS IN ATTENDANCE:**

Peter Buchwald, Chair, St. Lucie TPO  
Mary Beth Washnock, Bay County TPO  
James Cromar, Broward MPO  
Greg Slay, Capital Region TPA  
Bob Herrington, Charlotte County-Punta Gorda MPO  
Eric Ortman, Collier MPO  
Austin Mount, Florida-Alabama TPO  
Whit Blanton, Forward Pinellas  
Michael Escalante, Gainesville MTPO  
Sherry Carver, Heartland Regional TPO  
Beth Alden, Hillsborough MPO  
Steve Diaz, Hernando/Citrus MPO  
T.J. Fish, Lake-Sumter MPO  
Beth Beltran, Martin MPO  
Harold Barley, MetroPlan Orlando  
Aileen Boucle', Miami-Dade TPO  
Denise Bunnewith, North Florida TPO  
Michael Daniels, Ocala/Marion County TPO  
Dawn Schwartz, Okaloosa-Walton TPO  
Nick Uhren, Palm Beach MPO  
Ronnie Blackshear, Polk County TPO  
Lois Bollenback, River to Sea TPO  
David Hutchinson, Sarasota/Manatee MPO  
Bob Kamm, Space Coast TPO

**OTHERS IN ATTENDANCE:**

Carl Mikyska, MPOAC  
Paul Gougelman, MPOAC General Council  
Jeff Kramer, Center for Urban Transportation Research  
Christen Miller, Center for Urban Transportation Research  
Lee Ann Jacobs, Federal Highway Administration  
Carmen Monroy, Florida Department of Transportation, Office of Policy Planning  
Mark Reichert, Florida Department of Transportation, Office of Policy Planning  
Alex Gramovot, Florida Department of Transportation, Office of Policy Planning

Martin Markovich, Florida Department of Transportation, Office of Policy Planning  
Johnny Wong, Hillsborough MPO  
Michael Woods, Lake-Sumter MPO  
Carlos Roa, Miami-Dade TPO  
Elizabeth De Jesus, North Florida TPO  
John Orr, Atlanta Regional Commission  
Ray Chiaramonte, Tampa Bay Area Regional Transportation Authority  
Jared Schneider, Kimley-Horn and Associates, Inc.  
Dan Beaty, HNTB Corporation

• **CALL TO ORDER**

Peter Buchwald, Chair, St. Lucie TPO, called the meeting to order at 1:36pm. The Chair welcomed those in attendance and thanked the Hillsborough MPO for hosting. Self-introductions were made and all stood for the Pledge of Allegiance.

• **APPROVAL OF MINUTES**

Nick Uhren, Palm Beach MPO, moved to approve the minutes of the March 2017 Staff Directors' Advisory Committee Meeting with the addition of the meeting location on the minutes being considered and to be included on future meeting minutes. He also requested adding an agenda item to the next MPOAC Governing Board meeting asking FDOT to create an open funding process that would allow MPOs to identify projects to be funded with Federal Highway Safety Improvement Program (HSIP) funds based on the targets outlined in the HSIP. T.J. Fish, Lake-Sumter MPO, seconded the motion. The motion carried unanimously.

• **PUBLIC COMMENTS**

No public comments were made.

• **EXECUTIVE DIRECTOR'S REPORT**

A. **UPWP REPORT**

Mr. Carl Mikyska, MPOAC Executive Director, presented the MPOAC Quarterly UPWP report and budget for the March through May 19, 2017 timeframe (Item 4A, attachments 1 and 2 in the agenda package). He noted that the reporting time period for both attachments reflected the new schedule for the MPOAC Staff Directors' Advisory Committee meetings.

## B. FLORIDA LEGISLATIVE UPDATE

Mr. Carl Mikyska, MPOAC Executive Director, presented an update on legislation that was considered by the Florida House of Representatives and the Florida Senate and, if approved, sent to the Governor for signature.

Mr. Mikyska has been sending out weekly legislative updates to MPOs during the 2017 session of the Florida Legislature which concluded in May. This presentation focused on pieces of legislation of interest to the members, including bills that were approved and some that were not. Some of the approved bills were still awaiting action by the Governor. Mr. Mikyska also discussed the current special session of the legislature which was called to consider issues related to the state budget. Mr. Mikyska concluded by stating that a detailed summary of approved legislation would be completed for presentation to the MPOAC Governing Board at their July meeting in Boca Raton.

Many staff members thanked Mr. Mikyska for the weekly updates and expressed their appreciation for the information. Lee Ann Jacobs, Federal Highway Administration, clarified that the weekly updates are not considered lobbying.

## C. FEDERAL INFRASTRUCTURE PACKAGE EFFORTS

Earlier this year, the National Association of Regional Councils (NARC) reached out to the MPOAC asking for input on mechanisms to streamline the transportation project development process, including a proposal to lengthen the MPO Long Range Transportation Plan (LRTP) update cycle from a minimum requirement of once every 5 years to once every 10 years. The MPOAC staff discussed additional changes to federal planning rules with NARC staff that would complement the flexibility afforded by a 10 year update cycle.

A follow up conversation between MPOAC staff and House Majority leader Congressman Kevin McCarthy's (R – CA 23<sup>rd</sup> District) legislative staff resulted in the MPOAC additional legislative suggestions for streamlining transportation project development. Mr. Mikyska, then outlined those proposals discussed with Congressman McCarthy's office (included in the agenda package under Item 4C).

Members then discussed the proposal to extend the LRTP update cycle from every 5 years to every 10 years. Some expressed concerns about the 10 year cycle and discussed the necessity for flexibility in the update cycle time frame. Others expressed strong reservations about the proposal, citing potentially significant near-term changes in transportation conditions (autonomous vehicle technology, electric vehicle technology, the increased use of Transportation Network Companies, etc.) and the potential for LRTPs to become dramatically out of date under a 10 year update cycle requirement. Additional concerns

were expressed that financial considerations may discourage more frequent LRTP updates than every 10 years even if flexibility were maintained in the rules that govern the LRTP update cycle.

Mr. Mikyska concluded the discussion by stating that he will be speaking with Erich Zimmerman (NARC) about the concerns and ideas of the MPO Staff Directors and that he would invite Mr. Zimmerman to attend an MPOAC Policy and Technical Committee meeting so that he can share his perspective on these issues.

Mr. Mikyska continued the Executive Director's Report by presenting a few items related to the Funding Safety Projects for MPOs report that was made at the March 2017 MPOAC Staff Directors' Advisory Committee meeting. He thanked FDOT staff (Mark Reichert, Lora Hollingsworth, Joe Santos and Sarita Taylor) for meeting with him to discuss the "how" of getting project ideas from MPOs to the FDOT Safety Office for funding consideration. Currently, FDOT is planning to develop a universal process to bring locally generated safety projects to the attention of FDOT staff and will provide a proposal to the MPOAC after further consideration.

Mr. Mikyska ended his presentation by mentioning that some members of the MPOAC Governing Board felt that the conversations held during their April 2017 meeting were dominated by some MPO Staff Directors who were in attendance. Mr. Mikyska asked the staff directors to be respectful and to refrain from over-engaging during Governing Board meetings.

James Cromar, Broward MPO, made a presentation on mentoring the younger generation in issues related to transportation in general, and specifically on the TRAC and RIDES Program. The TRAC (Transportation and Civil Engineering) & RIDES (Roadways in Developing Elementary Students) Programs are AASHTO's educational outreach programs, and are designed for use in Science, Technology, Engineering, and Math (STEM) classes. Hands-on activities are introduced to students in grades K-12 to the work world of transportation and civil engineering and inspire them to consider careers in those fields.

Programs are aligned with national standards and are currently being aligned with Core Curriculum Standards of Learning. FDOT works with schools and agencies, like MPOs, in Florida by providing the programs and resources for the schools and providing engineers to visit the classrooms to serve as speakers, teach a hands-on activity, and/or talk to students about the importance of math and science in preparing for their future.

If an MPO is interested in hosting their own TRAC training, they can contact Florida TRAC & RIDES representative Chris Ryan (Broward MPO) by phone (954) 876-0036 and email [ryanc@browardmpo.org](mailto:ryanc@browardmpo.org). Carmen Monroy, Florida Department of Transportation, stated

that she was able to fund the program for 2017, but the program needs to have more support by MPOs to justify continued funding.

## • AGENCY REPORTS

### A. FLORIDA DEPARTMENT OF TRANSPORTATION

Mr. Mark Reichert, Transportation Planning Manager, Office of Policy Planning, updated the members on FDOT activities and brought forward topics of interest to the MPOs.

Mr. Reichert reminded the membership that registration for the Transportation Planning Exchange (TransPlex) is currently open. TransPlex is a forum for transportation professionals to learn and exchange ideas about transportation planning. TransPlex will be held August 8-10, 2017, at the Marriott in Ponte Vedra, Florida. More information can be found at [www.fdot.gov/planning/transplex](http://www.fdot.gov/planning/transplex).

Mr. Reichert then discussed Florida's Mobility Performance Measures Program and safety performance targets. The Program is intended to provide a mechanism for measuring performance of the transportation system, including safety. By understanding the safety performance of the transportation system, FDOT can make strategic investment and policy decisions in support of national safety performance goals and those identified in the Highway Safety Improvement Program (HSIP).

There are five Federal Safety Performance Measures:

- Number of Fatalities
- Rate of Fatalities per 100 million VMT
- Number of serious Injuries
- Rate of Serious Injuries per 100 million VMT
- Number of Non-motorized Fatalities and Serious Injuries

Each target is based on a 5-year rolling average. FDOT has adopted a "Vision Zero" target for all 5 measures.

Mr. Reichert stated that the statewide safety targets will be formally established by August 31, 2017 for HSIP and updated annually. Targets must be applicable to all public roads regardless of functional classification/ownership. MPOs are required to establish safety targets for their metropolitan areas within 180 days after the state (2/27/18) and will be required to report progress toward meeting their safety targets to FDOT.

MPOs shall establish safety targets by either:

- Adopting FDOT’s target and agreeing to plan and program projects so they contribute toward the accomplishment of the statewide targets; or
- Committing to quantifiable HSIP targets for the metropolitan planning area
- Supporting one or more FDOT targets and establish own targets for the other performance measures.

Discussion ensued, including questions related to the timing of FDOT and MPO safety targets and if instructions or guidance will be provided for MPOs to use while establishing safety targets. Lee Ann Jacobs, Federal Highway Administration, responded by saying that MPOs will receive notice of guidance as it is made available online.

Alex Gramovot, Florida Department of Transportation, Office of Policy Planning, presented details on the MPO risk assessment (Item 5A in the agenda package).

The risk assessment is required by 2 CFR 200.331. As a pass through entity for Federal funds, FDOT must evaluate each sub-recipients risk of noncompliance to determine appropriate monitoring. It is designed for MPOs to be able to predict their level of risk.

Risk Assessments are annually conducted by the FDOT Central Office. Results are sent to MPOs by June 30. The risk assessment determines frequency of review of MPOs invoices and supporting documentation:

- Low- Annually (once per year)
- Moderate- Semiannually (twice per year)
- Elevated- Tri-annually (three times per year)
- High- Quarterly (four times per year)

A discussion took place amongst members about what should or should not be considered a risk factor. Many asked for clarification on the timeline for MPOs to submit invoices. Mr. Reichert specified that the 30 day time period to submit invoices is currently being investigated by FDOT so that FDOT can provide the most clarification on the timeline. He also explained that a 90 day time period is provided for the year-end reporting period.

Denise Bunnewith, North Florida TPO, asked if having new employees responsible for invoicing would be considered differently than more established employees and if the MPO will be “dinged” in the risk assessment process for the difference. Peter Buchwald, Chair, St. Lucie TPO, explained that the MPO agreement has an appeals process that allows MPOs to address these types of circumstances.

Mr. Reichert gave a brief summary on safety project coordination with MPOs. He explained that \$579 million is currently allocated to the Safety Program in the 5-Year Work Program,

but that the \$579 million does not reflect FDOT's full commitment to improving safety on Florida's transportation network as all product categories include some measure of safety improvement through current design standards. He then indicated that FDOT was working with the MPOAC staff to consider mechanisms for improving coordination between MPOs and FDOT on safety projects, referencing the comments made earlier in the meeting by Carl Mikyska, MPOAC Executive Director.

Mr. Reichert concluded by stating that, as part of the statewide Mobility Performance Measures Program, FDOT will be providing each MPO with a mobility report. The Mobility Reports will provide MPOs with:

- A state of the system analysis similar to the FDOT's Multimodal Mobility Performance Measures Source Book.
- System-wide performance measures to understand their existing conditions and any historic mobility trends.
- Supporting development of Long Range Transportation Plans, Congestion Monitoring Processes, and other plans.

## B. FEDERAL HIGHWAY ADMINISTRATION

Ms. Lee Ann Jacobs, Planning Team Leader, Federal Highway Administration (FHWA) Florida Division, Office of Project Development, made announcements of interest to the members:

- Jacksonville Transportation Authority (JTA) received a Transportation Planning Excellence Award (TPEA) for the JTA Transit System Modernization. The JTA Route Optimization Initiative is a complete overhaul of the transit system in preparation for future implementation of JTA's 57-mile bus rapid transit system. The project implemented system-wide technology upgrades and restructured routes to increase frequency, reduce travel time, and realigned hours of operation to meet the demands of the changing workforce. The project incurred no increase in annual operating costs.
- FDOT received a 2017 TPEA Honorable Mention for the Florida Transportation Plan (FTP). The FTP is a transformational long-range transportation plan for all of Florida. The plan consists of a 50-year Vision Element along with a 25-30 year Policy Element. The two-year effort to develop the FTP involved extensive public outreach and true visionary planning to help shape Florida's transportation future.
- The House and Senate approved the transportation spending bill for federal fiscal year 2017, meaning that FHWA operations are fully funded through the end of September.
- A new online report has been posted on the FHWA website entitled "Funding Federal-Aid Highways." The new report is the latest update of the document

originally published in 1974, incorporating changes in funding procedures resulting from the enactment of the Moving Ahead for Progress in the 21st Century Act (MAP-21) in 2012 and the enactment of the Fixing America's Surface Transportation (FAST) Act in 2015.

- President Trump signed the MPO Coordination and Planning Area Reform Repeal Act. This act repeals the provisions of the Metropolitan Planning Organization Coordination and Planning Area Reform Final Rule implemented by the previous administration.
- On May 20, 2017, the FHWA final rulemaking on national performance measures took effect, with the exception of certain portions of the rule pertaining to the measure on the percent change in CO2 emissions generated by on-road mobile sources on the National Highway System (related webinars are now available on the FHWA website).
- The President's proposed federal fiscal year 2018 transportation budget has been released and forwarded to Congress for their consideration, including a request for \$200 billion toward transportation projects over 10 years, with the goal of creating \$1 trillion worth of overall investment through public-private partnerships.
- The National Highway Institute (NHI) is offering a new course entitled "The Role of Data in Transportation Performance Management" (NHI 138011). The goal of this two-day course is to enable participants to manage, analyze, integrate, and use data from diverse sources to support an effective agency transportation performance management function (<https://www.fhwa.dot.gov/tpm/resources/training.cfm>).
- The 2017 Implementation Assistance Program (IAP) was developed to help State DOTs, metropolitan planning organizations (MPOs), and other interested organizations deploy SHRP2 Solutions. A range of opportunities is available to raise awareness of SHRP2 Solutions and to encourage early adoption of these products.
- FDOT was awarded \$250k to develop a Phase 3 proposal on the report titled "Understanding Interactions between Drivers and Pedestrian Features at Signalized Intersections."

Lois Bollenback, River to Sea TPO, received a letter that referenced policy changes to the interchange justification report (IJR) process and asked for more details. Ms. Jacobs replied that she will send out the information as she receives it. Beth Alden, Hillsborough MPO, provided a link (<https://www.fhwa.dot.gov/environment/sustainability/resilience/>) to an online resource on the FHWA website for those interested in infrastructure resiliency.

## • BUSINESS ITEMS & PRESENTATIONS

### A. REVENUE FORECASTING EFFORT

Ms. Carmen Monroy, Director, FDOT Office of Policy Planning, introduced Mr. Martin Markovich, Senior Economist, Office of Policy Planning, who provided an update on the development of the Revenue Forecasts Guidebook.

Periodic forecasts of revenue and program levels are needed for updates of the Florida Transportation Plan (FTP) and metropolitan plans prepared by Metropolitan Planning Organizations (MPOs). Such forecasts assist MPOs in complying with federal requirements for developing cost feasible transportation plans. The development and use of these forecasts also assists the Department and MPOs as they reconcile their plans to provide coordinated planning for transportation facilities and services in Florida and to better document long range needs.

Currently, FDOT is beginning to develop its revenue forecast and is meeting at critical intervals with the revenue forecast subcommittee, the MPOAC and other key stakeholders. Mr. Markovich concluded his presentation by stating that FDOT will be seeking MPOAC approval of the MPOAC Financial Guidelines as critical input to the revenue forecasting process.

A conversation ensued regarding the relationship between revenue forecasting and planning/programming. Peter Buchwald, Chair, St. Lucie TPO, sought clarification on how MPOs should align their LRTPs with the FDOT Work Program, noting that MPOs sometimes run into an issue when planning a project that will start in 10 years and a mismatch of identified fund codes when it's time for the project to start. Mr. Markovich replied by saying rules do change over time related to fund codes and revenue streams and that FDOT has people employed that are experts at monitoring these rules to help avoid issues from arising.

Ms. Monroy also replied by defining the difference between programming and planning. She said that the LRTP is "planning" where MPOs are making rational decisions about assets going forward while "programming" is when MPOs take their available revenue and balance their funding.

## B. MPOAC FINANCIAL GUIDELINES FOR LRTPS

Mr. Mikyska gave a summary on the MPOAC financial guidelines for Long Range Transportation Plans (LRTPs). Prior to each LRTP update cycle, the MPOs of Florida agree upon a common base year, horizon year and other data points which are used by the FDOT to develop revenue forecasts and project cost inflationary factors. Mr. Mikyska directed members to the draft document "Financial Guidelines for MPO 2045 Long Range Plans (Item 6B in the agenda package). He let members know that the document is the same one which was presented to the MPOAC Policy and Technical Committee at the December 20, 2016

meeting in Orlando with minor changes that clarify language and reflects an advancement of five years from the financial guidelines adopted by the MPOAC in 2013.

Peter Buchwald, Chair, St. Lucie TPO, asked if MPOs should include the transportation improvement program (TIP) in the LRTP. Lee Ann Jacobs, Federal Highway Administration, replied that you need to include the TIP in the LRTP. A discussion continued to take place about the timeline for completing TIPs and LRTPs.

Nick Uhren, Palm Beach MPO, requested the following changes to the draft document:

- Change the base year for LRTPs from fiscal year 2019 to fiscal year 2020.
  - The recommended time frame should correlate with the existing TIP.
- Change the first sub-bullet point on page 2 regarding estimated revenue to say “... that correlate to major FDOT fund codes and their project availability restraints.”
- Change FDOT District level estimates to estimate cost of operation and maintenance at the MPO level.
- Expand the information detailing when and how FDOT will provide the forecast information to MPOs, to include a revenue forecast of available statewide revenue.

Bob Kamm, Space Coast TPO, made a motion to approve 2045 as the horizon year for the next set of LRTPs and to table the remaining information in the draft document for further discussion. Greg Slay, Capital Region TPA, seconded. Motion passed anonymously.

### C. EXPLORATORY SCENARIO PLANNING IN LRTPS: ATLANTA'S INNOVATIONS

Beth Alden, Hillsborough MPO, introduced Mr. John Orr of the Atlanta Regional Commission (ARC) who provided the membership with an overview of the scenario planning process that was implemented in the Atlanta metropolitan area.

The Atlanta Region's Plan is a long-range blueprint that details the investments that will be made over the next 25 years to ensure metro Atlanta's future success and improve the region's quality of life. The plan, developed with robust public input, aims to “Win the Future” by providing world-class infrastructure, building a competitive economy and ensuring the region is comprised of healthy, livable communities. It incorporates all of ARC's planning areas – transportation, community development, water resources, aging & health services and workforce development.

The plan aims to: improve mobility by investing \$85 billion in the region's transportation infrastructure; create more vibrant, walkable communities; meet the needs of the region's fast-growing population of older adults; and ensure a supply of clean, abundant water.

A conversation about the planning approach used by the ARC ensued. Bob Kamm, Space Coast TPO, stated that it is difficult for MPOs to do scenario planning with the current LRTPs. He also noted that implementation of scenario planning in his opinion would be very complicated as the MPO is not responsible for managing the multitude of processes (land use, housing, etc.) involved in making the scenario come to fruition. He continued by explaining that he believed that the current modeling tools do not work well with scenario planning and that improved tools would be very useful. That said, he complimented ARC for engaging in a scenario process and for taking on the hard work associated with that effort. Members thanked Mr. Orr for his presentation and for taking the time to meet with them.

#### D. SCENIC BYWAYS

Mr. Jeff Caster, State Transportation Landscape Architect, FDOT Office of Environmental Management, was scheduled to provide an overview of changes being made to the Florida Scenic Highways Program. Unfortunately, Mr. Castor's phone connection failed and he was unable to make his presentation. Mr. Mikyska indicated that he would arrange with Mr. Castor to provide his presentation at a future committee meeting.

#### E. 2018 LEGISLATIVE POLICY POSITIONS

Mr. Mikyska stated that the Florida Legislature will be in session earlier than usual next year, starting in January instead of the usual March starting date. He added that legislative committees will begin meeting prior to the general session and in order for the MPOAC to have adopted policy positions in time for committee meetings, the Staff Directors will need to present a recommended set of policy positions to the MPOAC Governing Board at their July 19th meeting in Boca Raton for approval.

Mr. Mikyska indicated that the policy positions for the 2017 Florida Legislative Session would meet the needs of the MPOAC in 2018 as the legislature had not taken action on a number of items of interest to the MPOAC. He did offer the following changes for the 2018 positions:

- Position 2: there was an attempt in the 2017 legislative session to make distracted driving a primary offense, but it failed. Mr. Mikyska suggested that be noted in the 2018 policy position.
- Position 3: Mr. Mikyska recommended that 2017 funding levels for the Transportation Regional incentive Program (TRIP) be added to the existing graph.

David Hutchinson, Sarasota/Manatee MPO, asked if the MPOAC should also have suggested federal positions. Mr. Mikyska replied that the MPOAC will be developing a separate list for federal positions.

Whit Blanton, Forward Pinellas, made a motion to add the words "... and approved by FHWA" to the end of the second sentence in Position 6 and to make the suggested changes to Positions 2 and 3 and to approve the 2018 Legislative Policy Positions. Denise Bunnewith, North Florida TPO, seconded. Motion passed anonymously.

#### F. AUTOMATED VEHICLES/CONNECTED VEHICLES GUIDANCE

Dan Beaty, HNTB, provided an overview of efforts to develop autonomous vehicle (AV) and connected vehicle (CV) guidance for long range planning. This effort results from a recent law that requires that MPOs consider AV/CV technology when developing their LRTPs. Specifically, the Florida DOT has contracted with HNTB to estimate the levels of AV/CV market penetration at various points in the future. Mr. Beaty pointed out that the law does not require MPOs to use the FDOT developed predictions and that they may develop their own forecasts if desired. That said, the hope is that results of this project will provide a common understanding and approach for Florida MPOs/TPOs in regards to AVs and CVs when updating their Long Range Transportation Plans (LRTPs).

Mr. Beaty outlined the steps involved in the project which include:

- Conducting a literature search to learn more about similar efforts across the country;
- Coordinating with leading AV/CV technology providers (Lyft, Uber, MegaBus, Zip Car, etc.) to identify transportation service trends; Florida's MPOs and FDOT Districts about planning needs and approaches; and with the Florida Model Task Force to identify a process to integrate AV/CV into the modeling stream;
- Developing sample LRTP goals and objectives; and
- Developing a planning guide to assist MPO/TPOs and local governments during LRTP updates on potential considerations of AV/CV technology in future years.

Mr. Beaty concluded by stating that the planning guide is expected to provide an overview of AV/CV technology, discuss AV operating characteristics, detail a variety of potential impacts to the transportation system (safety, travel demand, highway and transit system usage, and funding), and offer strategies for addressing AV/CV technology in LRTPs. The project is expected to be completed in January 2018.

A discussion took place between those in attendance about the report and future funding, including ways in which AV/CV technology will impact homebased shopping trips. Mr. Beaty explained that changes in homebased shopping trips are likely to occur and that drones are going to start delivering products via sidewalks, a technology that MPOs may need to consider in their long range planning efforts.

- **COMMUNICATIONS**

N/A

- **MEMBER COMMENTS**

Michael Escalante, Gainesville MTPO, asked Mr. Beaty if the study will be completed before he makes his presentation to the Model Task Force. Mr. Beaty replied that the study will not be completed and that the presentation will be similar to the presentation at this meeting.

- **ADJOURNMENT**

The meeting was adjourned at 5:05 p.m. The next meeting of the MPOAC Governing Board will be held on October 12, 2017.